

Meeting Minutes

<http://set.lanl.gov/spac/>

(TA-00, Canyon Complex, Room #)
Date

Members Present:

Jerry Foropoulos, NMT-DO
David Hobart (Chair), C-AAC
Bill Robertson, IM-2
Lonnie Theye (Vice-Chair), NMT-DO
Sheila Wasfey, HSR-IM

Student Representatives Organization
Izzy Manzanares (Acting Chair of Student Association), BUS-5
Kristine Mack UGS Member, HSR-4
Ryan Toya (Treasurer of SA), BUS-2
Stephanie Martinez, BUS-5
H. Omar Wooten, HSR-12

LANL Representatives
Margaret Marshall, OEO
Kurt Steinhaus, STB-EPO

The meeting was called to order by Dave H., at 8:32 am.

Minutes

Lonnie discussed the SPAC student breakfast on August 1st.

We will defer reading the notes from the last meeting until next time.

All-student meetings:

SPAC had one already. STB is scheduling the next one with Bill Press and the third one with John Browne. Last year John B. was very well prepared by SPAC and even had a presentation. Kurt discussed this year's meeting with John. John would like SPAC to provide him with a fact sheet and a "what's new in 2002".

Bill Press would like a presentation put together for him by SPAC. However, in July Bill is only here a day and a half so Carole R. will check that he's here for his all-student meeting. Bill would like information on what students are doing this summer and what LANL is doing to help students. SPAC will create an agenda and a set of questions. Kurt thought that discussing post-cold war science would be a good topic. We would also like the activities of SA to be included in the presentation.

The notes from the all-student meeting with SPAC will be located and sent out to SPAC. From the concerns that students had about housing and transportation an idea was suggested that SPAC or SA should create a fact sheet/survival guide to be included

with the offer letter to the student. It was also pointed out that since there is such a housing and transportation shortage in Los Alamos that perhaps the Lab shouldn't hire so many students. Kurt stated that the LA DOE office will be vacated eventually and since it used to be dorms perhaps it could become dorms again.

Other issues discussed were the difficulty for students to register and attend the Electrical Safety Training course offered by PS-13. It was difficult to get into because so few classes are offered and they are usually filled. Sheila W. will contact PS-13 again about this issue.

Also students still don't know who their liaisons are.

An exception was discussed.

The Mentor Award nomination letter was reviewed.

Meeting closed at 9:50 am.

Respectfully submitted,
Sheila Wasfey, Historian Team

Current and Outstanding Action Items

From 1/17/02 Meeting:

Need to select a vice-chair of sub-committees – Dave H.

From 1/31/02 Meeting:

Post archived meeting minutes on the SPAC web page - Sheila W.

From 3/14/02 Meeting:

Send out URL for full UC Boulder Study. - Carole R.

From 4/25/02 Meeting:

What is SPAC's influence over LANL Management policy when it pertains to students?
– Historian Team

Allen Hartford's response to HTSC report. – Dave H. **DONE**

From 5/9/02 Meeting:

Kurt will send a memo to Barb Stine requesting L-clearance slots for students for next year.

Sheila will look into the process of how students training plans are developed.

The Student Distinguished Awards subcommittee will send out a call for nominations by June 10th. **DONE**

Dave will contact Kurt about the progress on the workplans.

Dave will ask Kurt if Allen Hartford would like to share any comments with SPAC about the Housing and Transportation report. **Allen would like to speak with SPAC at a later date.**

Josh Smith is back with C division so Dave H. will ask him to take a SPAC group picture.

From 5/23/02 Meeting:

Lonnie will chair a team to help SA with picnic details. **DONE**

Jerry will contact Dave's Dogs about being at the picnic. **DONE**

SPAC will have a Mentor Awards subcommittee possibly chaired by Barb P. **DONE**

We have one student nomination letter so a small subteam (Dave H. and Lonnie T. so far) of SPAC will interview the candidate and report back to SPAC. **DONE**

Carole R. would like to have one of our new SPAC student representatives be a liaison to SA. **DONE**

Bill will help SA with their website.

Bill will post the LIM presentation the SPAC website once Dave H. sends it to him.

Bill will contact Michael Carlson to have a newsbulletin article submitted regarding his BASIC training class for students. There will be one held after the student picnic. **DONE?**

Tracy R. would like to invite Annette Carroll from B Division to present an idea of how to get funding for STB's distinguished student project. The best time for SPAC to hear this presentation would be after the student picnic activities are completed.

From 6/6/02 Meeting:

Dave H. will contact STB (aka Mindy M.) to track down the 5 exceptions that have been discussed by SPAC at the 5/29/02 meeting but not signed by SPAC.

Kurt S. and Dave H. will meet with **Lady X** about the RFP for new student dorms and what role the housing office will or will not play.

A memo concerning the mentor awards is due to Allen Hartford by June 10 to get the ball rolling before the Student Symposium.

From 6/20/02 Meeting:

TBA

From 6/27/02 Meeting:

Provide John Browne with a fact sheet and a “what’s new in 2002” for his all-student meeting.

Create a presentation for Bill Press’ all-student meeting.

SA to make viewgraph for Press presentation.

SPAC or SA should create a fact sheet/survival guide to be included with the offer letter to the student.

Sheila W. will contact PS-13 about the ESH training issues.

Look into DOE area office building possibly becoming a dorm.

Student Issues: How to communicate to students who their liaison is. Also, there seems to be a large percentage of students possibly not being mentored by their assigned mentor, but instead, by someone else. These other “mentors” may not be aware of mentor training, the student workplan, the mentor mailing list, etc. Do we have a mentor-student disconnect occurring that we are unaware of?

Find all-student meeting notes and 6/20 meeting minutes.